

D R A F T

Catholic Charities of Yolo/ Solano Counties
Board of Directors Meeting
Minutes of April 28, 2022
St. James Catholic Church, Davis

Present: Jimmy Lago, Chair; Deacon Mike Urick, Treasurer (via phone); Belinda Smith, Acting Secretary; Sean Salvatin; Matt Symkowick (via phone); Miriam Sammartino

Also Present: John Watkins - Executive Director

Unable to Attend: Father Rey Bersabal; Judith Waelbrock; Father Glenn Jaron

Chair Lago, called the meeting to order at 6:47 p.m.

An opening prayer was offered by Sean Salvatin re: The joy of the risen lord

Approval of Minutes – The minutes of March 22, 2022 were approved as submitted. A motion to approve was made by M. Urick and seconded by S. Salvatin

Budget Approval – J. Watkins reported that the Budget Committee composed of J. Lago, M. Urick, and B. Smith had met to discuss the proposed FY 22/23 budget. John gave an overview of the budget and pointed out significant issues, such as the hiring of a Finance Director, new attorney to expand immigration services, and hiring a clinical supervisor for counseling program. He explained that this will result in a deficit budget. There was also discussion of possible repayment to County for the CARES program. After discussion there was general agreement that the new hires were necessary to expand programs, which would result in additional revenue. A motion was made by M. Urick to approve the budget as submitted by the Executive Director. The motion was seconded by S. Salvatin. The motion was approved.

Board Business:

Finance/Budget Committee: Finance Director – J. Watkins asked for direction from the Board regarding when to start the search for a finance director. The Board directed John to start the search as soon as possible.

Spring Retreat – J. Watkins reported that the Board's Spring Retreat would be on June 10, 2022 from 10:00 -2:00 p.m. It will be held at the Daily Desk in Fairfield.

Solano County Demand Letter Update – J. Watkins advised the Board that a meeting with the County Administrator would be held on May 6th. Board members J. Lago, B. Smith and M. Sammartino would be participating in the meeting.

Executive Director's Report:

Program Updates:

1. WRSI Extension – an extension was granted to continue to provide direct services until the end of June.
2. CFHL- A grant of \$279,129 was approved for the Cal Fresh Healthy Living program.
3. Success Network – CCYOSO received an increase of \$15, 000 to the existing contract
4. Recruitment – J. Watkins reported there are still challenges in filling the six open positions. S. Salvatin asked what means were being used to recruit. Recruitment is being done through the diocese and listed in Idealist.

Updates:

1. IRS ERTC – CCYOSO will be receiving \$197,217 from the IRS through the Employee Retention Tax Credit program. The ERTC was part of the COVID relief programs.
2. CA Relief Grant – CCYOSO will be receiving \$25,000 which is a Small Business Grant for the 21/22 fiscal year.

Wrap Up – John reported that an appeal letter would be going out the first week of May

A closing prayer was offered by J. Watkins

There being no further business the meeting adjourned at 8:16 PM.

The next meeting of the Board is May 26, 2022

Respectfully submitted:

Acting Secretary Belinda Smith