

Catholic Charities of Yolo-Solano

Board of Directors Meeting

Date: May 26, 2021

Time: 6:30 PM

Present: **John Watkins**, *Director of the Office of Catholic Charities & Social Concerns*,
Miriam Sammartino, *CCYS Executive Director*,
Jimmy Lago, *Chairman of the Board of Directors*,
Fr. Blaise Berg, **Sean Salvatin**, **Dr. Matthew Symkowick**, and **Judith Waelbrock**

Guest Presenter: **John Gonsalves, Jr.**, *CCYS Development Officer*

Location: Virtual (Zoom)

Minutes By: Sean Salvatin

CALL TO ORDER

Jimmy called the meeting to order at 6:40 PM.

OPENING PRAYER

John Watkins led the opening prayer using the following scripture passages read by him & Sean: Isaiah 56:6-8, Proverbs 22:2, Acts 2:1-4, and 1 Corinthians 12:12-14, 18-20, 26.

Jimmy gave a reflection on making a pilgrimage to the Holy Land and visiting the Cenacle, the Upper Room where the Holy Spirit descended upon the hiding disciples at Pentecost.

DEVELOPMENT OFFICER'S UPDATE

Spring Appeal Update

- \$8,411 has been currently raised from 64 donors; 51 of these are new donors.
- The Facebook post on the Spring Appeal brochure is the most liked and commented post.

Speaker Series Update

- The third Speaker Series event took place on May 25, 2021 and featured Deacon Kevin Staszko and Anthony Ta who spoke about Catholic Social Teachings and Youth & Young Adult Ministry.

Virtual Fundraiser & Auction Update

- The Virtual Fundraiser & Auction will take place on June 19, 2021.
 - There are currently 2 Silver Level Sponsors: Mr. & Mrs. Watkins and Bishop Soto and 1 Bronze Level Sponsor: Fr. Keirnan
 - Sponsorship levels: Partnership = \$75,000; Gold = \$5,000; Silver = \$2,500; Bronze = \$1,000
 - The last day to become a sponsor is on June 14, 2021.
 - Catholic Charities staff will call registered guests to remind them of the event and engage with guests through the event chat.
 - Board Members can support this event by inviting people to attend and by seeding opening bids for the live auction items.
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APPROVAL OF PREVIOUS MINUTES

- John Watkins moved that the minutes from the Board's last meeting be approved.
 - Fr. Berg seconded.
 - The motion to approve the previous meeting's minutes was passed through a unanimous vocal vote.
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FINANCIAL REPORT

- Miriam presented the Financial Report which covers from July 2020 to the end of April 2021.
 - Funding for the Emergency Rental Assistance Program (ERAP) is not shown in this report because funding won't come until May.
 - CCS Money Market (\$50,018.02) and CCS CD (\$121,216.67) are rainy day accounts to help cover costs if necessary.
 - Miriam observed that people are not cashing checks and need to be encouraged to do so because that amount is currently being reflected in our Accounts Payable.
 - Jimmy said that our cash flow looks healthy.
 - Miriam noted that nothing looks out of the ordinary.
 - Fiscal year will end on June 30, 2021 with projected net revenue of \$153, 125.04.
 - Budget for next fiscal year is currently a work in progress.
 - Current personnel cost is \$2,100.907 for 17 people.
 - Staff could increase to 32 people in the future.
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DIRECTOR'S REPORT

Disaster Case Management Program for Undocumented Families Wildfire Relief Services for Immigrants

- Grant amount: \$1.3 Million
- Duration: 12 months. However, at first the grant was going to be for 2 months, but then it was changed to 14 months. Now, it is back at 2 months with a 14 month extension coming in July 2021.
- Financial support: transportation, food, clothing, school & work supplies, uniforms, legal assistance, and rental assistance
- 10% Indirect Cost: \$25,018.52

- Personnel (wages & benefits): \$170,882
- Operating Expenses: \$1,096,908
- Carolina and John Watkins led the effort to get additional FEMA funding for disaster case management.
- Carolina received intensive training; now we need to recruit and execute.

COVID Emergency Rental Assistance Program

- Final contract was executed on April 20, 2021
- Applications opened on April 22, 2021
- According to the agreement between the State of California and Solano County, applications from Solano County submitted to the state since March 15, 2021 would be transferred to the county run program, but this has not happened as of May 26, 2021.
- 1,528 Tenant applications and 196 Landlord/Property Manager applications have been submitted as of May 26, 2021.
- Recruitment is ongoing.
- Subcontract with Children's Network has been finalized; there is a meeting on May 27, 2021 to launch AAC.
- Currently using SharePoint software (similar to Excel spreadsheet). Crowe/Microsoft portal to launch on May 27, 2021.
- Board Members were urged to support an initiative to urge state leaders to extend the moratorium on evictions which would end on June 30, 2021. Bishop Cantú will speak at an event on June 3 in support on extending the moratorium.

ERAP Events

- May 22 at Holy Spirit Church in Fairfield: 40 volunteers, 100 people provided in-person assistance. Coordinated by Common Ground leaders. However, too many appointments were scheduled; the last application ended around 9:00 PM.
- June 13 at St. Vincent Ferrer Church in Vallejo
- June 17 at St. Mary's Church in Vacaville
- June 26 at Community Resource Fair in Suisun City with Councilmember Alma Hernandez, APAPA, and Tri-City NAACP. This resource fair will also include disaster preparedness and COVID-19 vaccines.
- St. Stephen's CME Church wants to host an event in Fairfield. Also, La Clinica and Touro University are interested in hosting events.

Immigration Legal Services

- Oliver Foland has been hired as the new Immigration Managing Attorney.
- He wants to start assisting with cases involving unaccompanied minors and Removal Defense cases in addition to Naturalization/Citizenship cases, DACA renewals, Office of Immigration Review cases regarding Victim of Crime Petitions or Family Based Petitions, and providing education, outreach, and general immigration consultation.

ELECTION OF OFFICERS

- Jimmy noted that elections of officers for the Board of Directors will take place at the July meeting since the new fiscal year will begin on July 1, 2021.
 - Nominations will be made in June.
 - Currently, there is a vacancy for Vice-Chair.
 - Jimmy would like to help reconstitute the Development Committee.
 - Jimmy urged us to think about what role we want to play next fiscal year.
 - Fr. Berg will end his term on the Board at the end of this fiscal year because Bishop Soto has asked him to teach once a week.
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ADJOURNMENT

- John Watkins moved to adjourn the meeting.
- Judy seconded.
- The motion to adjourn the meeting was approved by unanimous vocal acclamation.
- Meeting adjourned at 8:13 PM.