



Board of Directors Meeting
Minutes of June 22, 2023
CCYS Corporate Office

Board Members Present: Chair S. Salvatin; Deacon Casey Walker; Belinda Smith; Emeritus Jimmy Lago, Deacon Juan
Via Zoom: Judith Waelbrock and Miriam Sammartino, Director-Office of Catholic Charities & Social Concerns

Staff Present: John Watkins, Executive Director
Whitney Galindo, Food and Nutrition Program Manager

The meeting was called to order at 6:32 by Chair Salvatin

Prayer & Reflection: The prayer and reflection was led by Sean Salvatin

Program Highlights

Ms. Galindo provided a presentation and overview of the Food and Nutrition programs in Solano and Yolo County along with a fact sheet. This included CalFresh/Healthy Living – nutrition education program, and assisting with CalFresh applications. She reported on a three-year work plan for Yolo County and expansions in Solano and Yolo Counties, and how the American Rescue Plan Act (ARPA) capacity grant (Solano only) has allowed the program to expand in Solano. The overview included summary of collaborating with other entities that serve Solano County the unsheltered populations in Vallejo such as Vallejo Together, Mensa Christi and Contra Costa/ Solano Food Bank, and on the three monthly food pop-ups that occur in Solano County that reaches over 75 families. She explained they are looking for resources to prevent fresh food waste. Deacon Juan suggested that outreach be done to local grocery stores and restaurants, and J. Waelbrock suggested outreach to local parishes with commercial kitchens to get parishes involved. The presentation ended with a tour of the Client Choice Pantry located at the CCYS corporate offices.

Action Items – Board members should forward any potential community partners and Yolo sites to Ms. Galindo. Staff should reach out to restaurants and grocery stores in local parishes. Plans for Thanksgiving and Christmas Holiday food events and the recruitment of volunteers to assist should be calendared.

Review and Approval of Minutes: A motion was made by Deacon Casey to approve the minutes of June 22, 2023 as submitted. The motion was seconded by Deacon Juan, The motion passed.

BOARD BUSINESS

- a. Chair Report: S. Salvatin reported that the Board retreat is planned for Friday, August 11.
- b. Membership: The Board reviewed the Board member application submitted by Alan Price. Mr. Price has been serving on the Finance Committee and has served in various capacities at St. Basil's in Vallejo. He currently is Chair of the St. Basils Finance Committee. After brief discussion a motion was made by B. Smith to forward Alan Price's application to Bishop Soto for approval. The motion was seconded by J. Waelbrock. The motion passed unanimously.

- c. Finance Committee: B. Smith reported that although the Finance Committee was unable to meet in June they had made final (formatting) recommendations for changes to the budget and had come to consensus in May to forward a recommendation to the Board for approval. Therefore, the Finance Committee recommended to the Board approval of the budget as provided to the Board. After brief discussion a motion was made by J. Waelbrock to approve the FY 23-24 budget as recommended by the Finance Committee. The motion was seconded by Deacon Juan. The budget was approved unanimously.

B. Smith noted that work Creating Answers continued on the financials and the Finance Committee would like have a meeting with them later in the summer. J. Lego asked how things were working out with Creating Answers. J. Watkins stated that they weren't as available to answer question as he had hoped, but was expecting more communication after the financials were sorted out.

B. Smith also reported on the county demand letter and a final resolution. The county allowed for additional expenses related to RAP employee benefits, which reduced the cost \$245,804.17. It was recommended that this amount be reimbursed to the County in a minimum of two payments with final payment in December 2023. There was discussion on potential cash flow issues, but it was concluded that reimbursement in two or more payments would address any potential case flow issues. A motion was made by J. Waelbrock to reimburse the County \$245, 804.17 in a minimum of two payments with the final payment in December 2023. The motion was seconded by Deacon Juan. The motion passed unanimously.

d. Fundraising Committee: J. Lago reported that the Committee is moving ahead with the digital appeal with Alpha Media as explained at the May meeting. The digital appeal is intended to promote CCYS and provide analytics based on demographics. These analytics will allow for more targeted fundraising. In the interest of time J. Lego will send out summary of fundraising committee's May meeting

Executive Director's Report:

Concerns

J. Watkins provided an update on staffing issues. Three staff members will be leaving, Pastor Oneal due to the end of the Success Network Program; Daniel Soria with the LISTOS program will be returning to school, and Valeria with Immigration and Legal Services is leaving for a new job.

New hires are for a new DOJ staff attorney and a nutrition coordinator for Yolo County.

New Business:

S. Salvatin stated that elections, which are usually held in June, will be postponed until August. Positions for election are President, Vice Chair, Secretary, and Treasurer. J Watkins will look to see when the term of B. Smith ends.

Wrap-up - M. Sammentino reported on the migrant workers seeking asylum that were flown from Texas to Sacramento and left on steps of the Cathedral. Of the 36 migrants, 31 did not have relatives or friends in the area. The Diocese is working with the County and the State to assist the migrants

Closing Prayer – The closing prayer was offered by Deacon Casey

A motion was made by Deacon Casey and to adjourn and seconded by Deacon Juan the motion was approved. The meeting adjourned at 8:16 pm

Submitted by B. Smith